

**CALL TO ARTIST**  
**2017 4th ANNUAL MIDDLETOWN ARTS FESTIVAL EXHIBIT**  
**APPLICATION**  
**GUIDELINE AND POLICY FORMS**

Downtown Middletown on Broad Street between the Manchester & Central Avenue  
[www.middletownartsfestival.com](http://www.middletownartsfestival.com) email: info @middletownartsfestival.com

**Saturday, September 9, 2017 12pm – 8pm**

*Thank you for your interest in the Fourth Annual Middletown Arts Festival*  
**REGISTER EARLY FOR PRIME LOCATIONS**

*Note: Keep this page for your records and information and return the attached application.*

The Middletown Arts Festival will be proudly featuring the works of quality artisans of various mediums. All work must be handmade by the artists. Multiples of the same general design must be signed by the artist. Items manufactured or mass produced are not allowed. The Middletown Arts Festival Committee reserves the right to remove unsuitable works at the time of the festival.

**EXHIBITOR'S RESPONSIBILITY (each artist is responsible for)**

- 1. Setting up and dismantling display – following art show procedures**
- 2. Maintaining and staffing their booth**
- 3. All Sales Transactions**
- 4. Payment of all sales tax**
- 5. Providing their own display racks and tables ( 1 table and 2 chairs may be rented, see application)**
- 6. Setting up by 11:30am on the day of the festival. Set up begins at 9:30am, must remain open until 7:00pm**
- 7. Following all parking instructions the day of the event**
- 8. Electricity is not available for use so plan accordingly**
- 9. Prepare for all weather conditions including tent weights. This event will take place rain or shine.**

*Liability – Neither the Middletown Arts Festival Committee nor the City of Middletown will be responsible for the loss of, or damage to, any work displayed. Presentation of works to the show shall imply agreement on the part of the artist to these conditions and by signing the application, the artist agrees to hold the Middletown Arts Festival and show sponsors harmless from any liability or loss whatsoever.*

Website: [www.middletownartsfestival.com](http://www.middletownartsfestival.com) Email: info@middletownartsfestival.com

## 2017 4th ANNUAL MIDDLETOWN ARTS FESTIVAL EXHIBIT

Please Return this portion of the application and fee by August 15<sup>th</sup>, 2017. Make checks payable to: Middletown Community Foundation and to: 300 North Main Street Suite 300 Middletown, Ohio 45042  
You can also register online at [www.middletownartsfestival.com](http://www.middletownartsfestival.com) and pay by credit card on the website.

Business Name: \_\_\_\_\_

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone # \_\_\_\_\_

Day/Evening Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Website: \_\_\_\_\_

Description of Artwork for Sale: \_\_\_\_\_

Standard 10 x 10 Space Each \$75.00: \_\_\_\_\_

(list total amount example 2 booths x \$75.00= \$150.00) Limited number of double booths available.

Corner Booth Add (\$50.00): \_\_\_\_\_

Total Amount Due: \_\_\_\_\_

**The booth fee is due by August 15th 2017. I understand that if I choose to cancel my reservation after August 15, 2017, my booth/rental fees will not be returned. I have also read all the guidelines and policies issued as a part of this application: Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

### Category (check only one)

\_\_\_\_ Jewelry      \_\_\_\_ Leather      \_\_\_\_ Sculpture      \_\_\_\_ Wearable Art      \_\_\_\_ Wood      \_\_\_\_ Basketry

\_\_\_\_ Ceramics      \_\_\_\_ Drawing      \_\_\_\_ Fiber      \_\_\_\_ Metal      \_\_\_\_ Mixed Media

\_\_\_\_ Painting      \_\_\_\_ Photography      \_\_\_\_ Printmaking      \_\_\_\_ Glass      \_\_\_\_ Other \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Credit Card: \_\_\_\_\_ M/C/VISA/AmEx) Exp: \_\_\_\_\_ CVV: \_\_\_\_\_